



TRC LAW COLLEGE

Affiliated to Dr. Ram Manohar Lohia Awadh University, Ayodhya
(Approved by Bar Council of India, New Delhi)

Procedure & Policies for maintaining and utilizing physical academic and support facilities for the Students:

- In the beginning of the session the management conduct a meeting in which a proper discussion on availability of infrastructre for better teaching learning process include availability of green boards, lighting, furniture in the classrooms etc. take place.
- Library committee takes cares of all the matter related to the library and look after its functioning.
- The Coordinator of sports committee use to maintain instruments for indoor and outdoor sport on the campus for the students and the faculty.
- The college has established system of Academic audit, Energy audit and Green audit.
- At the beginning of every session a tentative budgetary provision are sanctioned by the manager of the college for library, sport facilities, computer labs, classrooms, IT facilities and its maintenance to ensure time bound availability of all the required things for teaching learning.
- The rules for campus and library are well communicated to the students by semester incharge and all the coordinator of different committees appointed for any academic session.
- Seprate non-teaching and admin staff is appointed for best support.
- Upgradation of ICT tools done by IT experts.
- Moot Court Hall, Seminar Hall and Board Room are extensively used for the conduct of curricular, extra-curricular and co-curricular activities.



(Dr. Ashwani Kumar Gupta)
Principal

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SATRIKH, BARABANKI



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Date: 16.05.2023

To Whomsoever It may Concern

LIST OF CONCERNED PERSONS ALONG WITH THEIR WORK

Sr.No.	Name of Person/Agency	Work Associated with
1.	Mr. Shiv Gopal Pandey	Computer Lab
2.	Mr. Vinay Kumar	Admission & Admin. Incharge
3.	Mrs. Taralika Chaturvedi	Library
4.	Mr. Ankit Kumar Mishra	Sports
5.	Mr. Anurag Sharma	Accounts
6.	Ms. Rachna Chatruvedi	Cashier/Accounts
7.	Mr. Hemraj	Driver
8.	Mr. Shravan Kumar	Receptionist
9.	Mr. Uday Raj	Driver
10.	P.R.A.S. PVT. LTD.	Guards
11.	Vaishnavi Computers	CCTV
12.	R.K.Inverter	Electrical
13.	Metro Infotech	Internet
14.	M.S.Contractor & Supplier	Contractor




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